

UNIVERSITY OF GASTRONOMIC SCIENCES

**Summary of the official announcement for the awarding of one scholarship worth € 5,000
for the 2009/2010 academic year for second-year students enrolled
in the three-year degree course in Gastronomic Sciences
with the following levels of annual income:
ISEE (Indicator of Equivalent Financial Status) less than €31,152
ISPE (Indicator of Equivalent Property Status) less than €44,320**

Official announcements for the awarding of scholarships are presented in compliance with the decisions taken by the Administrative Board of the University of Gastronomic Sciences regarding the reduction of university fees for students enrolled in the second-year in the three-year degree course in Gastronomic Sciences at UNISG for the 2009/2010 academic year, and with reference to the current legislation on academic self-governing and access to study funding.

ART. 1 – CANDIDATES FOR WHICH SCHOLARSHIPS ARE AWARDED

Second-year students enrolled in the 2009/2010 academic year of the three-year degree course in Gastronomic Sciences who have both the financial and merit requirements stated in Articles 2 and 3 below may apply for this scholarship.

Merit-based scholarships are granted to students whose income status requires financial support from the University. As such, they are granted to students who did not benefit from scholarships amounting to €19,000, €14,000 or €10,000 during the first academic year.

Students who were granted a €5,000 scholarship during the first academic year. In this case, the scholarship awarded for the current announcement will be added to the scholarship granted previously to the student. However, under no circumstance will the total scholarship amount exceed the total university fees.

UNISG reserves the right to reduce the scholarship amount awarded to a student in order to avoid granting an amount exceeding the total university fees, as stated in Art. 16 of the Scholarship and Merit-Based Loan Regulations.

ART. 2 – MERIT REQUIREMENTS

As of **December 18, 2009**, applicants must have acquired at least 30 credits or UFCs, obtained by passing exams, attending study trips, writing stage reports and attending optional academic activities listed for the first academic year of the degree course, with an average grade of at least 26 out of 30.

To be granted a scholarship, the following merit requirements will apply:

- 1 point for each credit obtained by the student, i.e. a minimum of 30 points to maximum equal to the number of credits the student has acquired during the first year of the three-year degree course;
- 1 point for each grade point of the student's average exam grade, i.e. a minimum of 26 to a maximum of 30. Any "with honours" qualifiers will have no bearing on the number of points given, it being merely an individual acknowledgement of merit.

Transfer students coming from other Italian universities, having obtained a number of credits there for examinations acknowledged by the University's Academic Board, cannot consider such credits when calculating the total necessary credits for the merit requirements referred-to in this article. Only those credits obtained at the University of Gastronomic Sciences will be considered.

ART. 3 – FINANCIAL STATUS REQUIREMENTS

The student's financial status is assessed according to the Indicator of Equivalent Financial Status or ISEE, as per Legislative Decree no. 109 of March 31, 1998 and subsequent amendments and supplements thereof.

To apply for a scholarship, the figure in the student's family ISEE is added to the Indicator of Equivalent Financial Status (ISPE) outside of Italy. The figure obtained must not exceed €31,152.

Students whose family ISPE exceeds €44,320 as per paragraph written below, cannot apply for scholarship.

For the granting of a scholarship, the income point-base calculation is as follows:

12 points for an ISEE income lower than €19,152.97 and ISPE assets lower than €32,320.64

9 points for an ISEE income between € 19,152.98 and €24,000 and ISPE assets between €32,320.65 and €36,500

6 points for an ISEE income between € 24,000.01 and €28,000 and ISPE assets between €36,500.01 and €41,500

3 points for an ISEE income between € 28,000.01 and €31,152 and ISPE assets between €41,500.01 and €44,320

In the event of an equal number of income-based points, the students with greater merit-based points will be selected as scholarship recipients.

For the granting of a scholarship, the student's family unit includes the candidate plus all the people listed in the certificate of family status on the date the application is produced, even if they are not relatives.

- a) Independent student: for those families who are *de facto* supporting the student, the family unit of the student applying for a scholarship is considered to include his or her parents, except in the following circumstances:

- residence outside the family home, in an apartment not owned by a family member, for at least two years prior to the date of application for a scholarship
 - income from a subordinate employment or similar, included in the statement of income for at least two years, of no less than €7,502 for a one-person family unit
- b) Student with separated or divorced parents: the family unit of the student applying for a scholarship is considered to include the parent receiving the alimony. If the parents live in different family units, but are not separated or divorced, the student's family unit will be considered to include both parents.
- c) Students with brothers or sisters earning an income:
for those families who are *de facto* supporting the student, 50% of any income or assets of siblings living in the family unit will be included in the ISEE referred to in this article
- d) Student with a family unit with income or assets from a country other than Italy: outside of Italy, the ISEE is calculated as the total income received abroad plus 20% of foreign assets not included in the ISEE calculations, evaluated using the same methods and based on the average exchange rate of the Euro for the year under consideration, as defined by the Decree of the Ministry of Finance in compliance with paragraph 4, clause 6 of Legislative Decree no. 167 of June 28, 1990, amended by law no. 227 of August 4, 1990 and subsequent amendments and supplements thereof

ISPE calculation: the Indicator of Equivalent Property Status is calculated according to the Legislative Decree no. 109 of March 31, 1998 and subsequent amendments and supplements thereof, also including assets owned in countries other than Italy, in compliance with the above-mentioned Legislative Decree and the following amendments:

- real estate (buildings only) owned in countries other than Italy by December of the year preceding the year of application are evaluated at the standard value per square meter of €500
- personal property is evaluated based on the average exchange rate of the Euro for the year of reference, as stated in the Decree of the Ministry of Finance in compliance with the Legislative Decree no. 167 of June 28, 1998, paragraph 4, clause 6, amended and converted into Law no. 227 of August 4, 1990 and subsequent amendments and supplements thereof
- the Indicator of Equivalent Property Status (ISPE) is calculated by dividing the relevant figure by the equivalence adjustments indicated in the statement.

ART. 4 – SCHOLARSHIP AMOUNT

The scholarship amount is **€5,000**.

ART. 5 – NON-ELIGIBILITY AND EXCLUSION

Fee-exemption rights cannot be allocated to

- 1) students failing to enroll for the academic year for which they intend to apply for fee-exemption rights
- 2) students subject to disciplinary actions more serious than a reprimand, as stated in Article 10 of the “Student Regulations and Course Enrollment”
- 3) students not up-to-date with their tuition fees.

ART. 6 – SCHOLARSHIP APPLICATION PROCEDURES

Applications for scholarship must be submitted by students using the “Self-Declaration Scholarship Request Form” as stated in the Decree by the President of the Italian Republic no. 445 of December 28, 2000, in which students coming from EU and non-EU countries must certify their family members and financial status.

The following must also be attached to the application:

a) Italian students

- 1) valid ISEE/ISPE statement.

To apply for an ISEE/ISPE statement, a “dichiarazione sostitutiva unica” (consolidated substitute declaration) must be issued by an Authorized Center for Fiscal Assistance (CAF) operating with INPS, the Italian national social security agency. All services provided by a CAF to complete the required forms are free. The issued statement must be attached to the fee-exemption rights application and delivered to the University’s Registrar’s Office.

- 2) copy of an identity document

b) Non-Italian students

- 1) valid ISEE/ISPE statement.

To apply for an ISEE/ISPE statement, a “dichiarazione sostitutiva unica” (consolidated substitute declaration) must be issued by an Authorized Center for Fiscal Assistance (CAF) operating with INPS, the Italian national social security agency. All services provided by a CAF to complete the required forms are free. The issued statement must be attached to the fee-exemption rights application and delivered to the University’s Registrar’s Office.

- 2) copy of an identity document

- 3) (for non-European students only) copy of a valid residence permit or a residence permit receipt copy.

Any circumstance following the date of delivery of the application that changes the student’s status (granting of a second scholarship or other reduction of university fees, transfer to another university, impossibility to continue studying, interruption of studies, change of faculty or course of studies, etc.) must be promptly communicated to the UNISG Registrar’s Office.

ART. 7 – DEADLINES AND APPLICATION PROCEDURES

Students applying for scholarships are required to deliver their applications to the UNISG Registrar's Office either in person, by mail via registered letter (with acknowledgement of receipt), or by international courier before 12:00 noon on **February 15, 2010**. The address for all modes of delivery is:

Segreteria Studenti c/o Università degli Studi di Scienze Gastronomiche

Via Amedeo di Savoia, 8

I-12042 Pollenzo, BRA (Cuneo)

Italy

Applications arriving after the stated deadline will not be considered even as the result of *force majeure*, due to a postal-service delay, or a delay in obtaining the relevant documents from an issuing office. The receipt from the postal service, the signed delivery note from the courier or the UNISG Registrar's Office stamp will be considered proof of delivery.

ART. 8 – ANNOUNCEMENT OF SUCCESSFUL CANDIDATES

Scholarships are granted sequentially based on merit (Art. 2) and financial status (Art. 3) of the applicant. The list of scholarship holders will be made available on the UNISG website (www.unisg.it) and on the Registrar's Office notice board by **February 24, 2010**.

Following the publication of the final list of fee-exemption rights holders, students falling within one of the categories listed in Article 14 of the "Fee Exemption Rights Awarding and Merit-Based Loan Regulations" (available on www.unisg.it) will have their fee-exemption rights revoked.

ART. 9 – SCHOLARSHIP ALLOCATION

No sums are allocated directly to fee exemption holders. Depending on the allocated amount, fee-exemption holders are exempt from paying university fees for the amount granted by the fee-exemption rights they benefit from.

Exemption from the payment of university fees will take effect on the deadline for the two twice-annual instalments, the amounts of which are stated in the "Payment of University Fees". The exemption is granted after the financial and merit requirements stated in the present announcements are verified.

ART. 10 – FINANCIAL AND MERIT REQUIREMENTS TO MAINTAIN SCHOLARSHIP STATUS DURING THE YEAR FOLLOWING ALLOCATION

Scholarship holders must continue to satisfy their merit requirements in order to maintain scholarship status throughout their third year of study, as stated in the Scholarship and Merit-Based Loan

Regulations.

Merit requirements are considered in retrospect, as follows:

ACADEMIC YEAR	TERM IN THE ACADEMIC YEAR FOR THE ASSESSMENT OF MERIT REQUIREMENTS	CREDITS REQUIRED FOR THE STUDENT TO BE CONFIRMED A FEE-EXEMPTION RIGHT
II	February 28, 2011	80
III	February 28, 2012	120

The average grade obtained by the student must not be lower than 26 out of 30.

To maintain their scholarship status during the year following allocation, third-year scholarship holders must prove that there has been no change in their financial status greater than 10%.

No extensions are granted after the third year of enrolment in the degree course.

ART. 11 – SCHOLARSHIP REVOCATION

Scholarships are revoked to:

- students enrolled in the second year of the three-year degree course who do not meet the merit requirements following art.10 of the present official announcement
- students renouncing or terminating studies during the academic year
- students transferring to other universities
- students who commit serious offenses, as assessed by the Disciplinary Board and sanctioned by the Dean as per Article 10 of the “Student Regulations and Course Enrollment”

In case of scholarship revocation, students must pay back to the University any sums they have already been granted.

ART. 12 – ASSESSMENT OF SELF-DECLARATIONS

I - ASSESSMENT OF FINANCIAL STATUS

In order to ensure full compliance with the terms stated in the official announcement, assessment of the accuracy of student self-declarations may be made after a scholarship has been granted. To assess the accuracy of financial-status declarations made, the University will enact sample-control procedures of students eligible for scholarships. To assess the accuracy of family-status declarations, the University will compare the income and property data of the beneficiary with the electronic records of the Ministry of Finance.

To proceed with such assessments, UNISG may require that specific documentation is produced to prove that the information provided is complete and truthful, or in order to amend any

unintentional mistakes.

II - HANDLING OF PERSONAL DATA

Upon delivery of the signed self-declaration form, the student is to be informed of the provisions contained in paragraph 13 of the Legislative Decree no. 196/2003, including those referring to the handling and circulation of personal data. Students are granted the rights stated in Legislative Decree no. 196 of June 30, 2003, including to request the interruption of data handling and, accordingly, of the procedure.

III - PENALTIES

If, upon assessment, a student is found to have submitted untruthful information in order to obtain a scholarship, he or she will lose the right to the benefits, as stated in paragraph 75 of the Decree of the President of the Italian Republic no. 445/2000 for untruthful declaration, additional measures and action as per the existing law excepted.

The student will also lose his or her right to be granted any other scholarships throughout his or her course of studies. Any criminal case will be treated in accordance with the law by the judicial authorities. As provided in paragraph 76 of the Decree of the President of the Italian Republic no. 445/2000, anybody providing or making use of false statements or documents can be prosecuted according to the criminal code and the specific law on the subject.

Production of a document containing untruthful information is considered fraud. In addition, UNISG will report any false statements, false information, and fraud to the judicial authorities, which they may pursue as a criminal investigation.

December 15, 2009

The Director
Carlo Catani